

Hope Academy of West Michigan Board of Directors Approved Regular Meeting Minutes

Mission: *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

Date: December 2, 2024

Time: 7:00 AM

Place: Hope Academy of West Michigan
240 Brown St SE
Grand Rapids, MI 49507

- I. **Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 7:00 a.m.*
 - A. **Board Members Present.** Barth Roberts, Dr. Bernard Ayoola, Mark Brouwer and Todd Medendorp.
 - B. **Board Members Absent (with prior notice).** Michelle Eddie.
 - C. **Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director of Business Office; Dr. Arthur Garner, School Principal; Joshua Barnhart, Assistant Principal; Dr. Michele Siderman, FSU Representative; Chris Loiselle, FSU Charter School Office Director; Peg Baker, FSU Charter School Associate Office Director; Beth Taylor, FSU School Support Specialist; Allie Oswald, Instructional Coach.
- II. **Public Comment* (limited to agenda items only).** *None.*
- III. **Approval of Agenda.** *A motion to approve the agenda was made by Todd Medendorp and supported by Mark Brouwer. The motion passed unanimously.*
- IV. **Consent Calendar.**
 - A. Approval of the October 28, 2024 Proposed Regular Meeting Minutes. *A motion to approve the October 28, 2024 Proposed Regular Meeting Minutes was made by Dr. Bernard Ayoola and supported by Todd Medendorp. The motion passed unanimously.*
- V. **Old Business.** *None.*
- VI. **New Business.**
 - A. Student Achievement. *Joshua Barnhart reviewed the IXL handout. Allie Oswald reviewed the curriculum scope and sequence work.*
 - B. Approve 2024-2025 AMP Plan and Provide Progress Update. *Dr. Heidi Cate reviewed the 2024-25 AMP Plan. A motion to approve the 2024-2025 AMP Plan was made by Todd Medendorp and supported by Mark Brouwer. The motion passed unanimously.*
 - C. FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman reported on the provided Board Communications. She informed the Board that they had fulfilled the educational requirements for the current school year.*

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- D. Review FSU-CSO CSP Report. *The CSO CSP report was presented by Peg Baker, Beth Taylor and Chris Loiselle.*
- E. Reports. *Handouts provided prior to the meeting. There were no questions from the Board.*
1. School Monthly Summary.
 2. Parent/Community Partners Update.
 3. DAN Updates.
- F. Board Development Credits/Reports (as applicable). *None.*
- G. Integrity Educational Services Reports
1. Financial Reports
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the October financial reports with the Board. A motion to approve the October check register was made by Dr. Bernard Ayoola and supported by Todd Medendorp. The motion passed unanimously.*
 - b. UIA Security Letter. *Tabled due to delay in UIA releasing the letter.*
 - c. Drinking Water Management Plan. *Leslie Cummings reviewed the Drinking Water Management Plan and resources available to assist with the implementation cost. A motion to approve the Drinking Water Management Plan was made by Mark Brouwer and supported by Todd Medendorp. The motion passed unanimously.*
 - d. Lease Extension. *Leslie Cummings shared that the Ferris CSO did not need to review the extension as it was not a material change. A motion to execute the lease extension was made by Dr. Bernard Ayoola and supported by Mark Brouwer. The motion passed unanimously.*
 2. Human Resources Reports. *Leslie Cummings reported that an offer is outstanding for a new paraprofessional and interviews are ongoing for a Secondary Science Teacher.*
- H. Review Work on Strategic Planning. *Dr. Arthur Garner and Leslie Cummings reviewed the SWOT analysis. The Board asked that the marketing survey results be brought to the next meeting. They also encouraged leadership to move forward with normal marketing efforts for the 2025-26 school year.*
- VII. Correspondence.** *The Board received the Hylant insurance review and the Ferris CSO grant notification.*
- VIII. Extended Public Comment* (limited to non-agenda items only).** *None.*

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- IX. Reconfirmation of Next Regular Meeting Date.** *Barth Roberts noted that the next meeting date would include a Strategic Planning Meeting following the Regular Meeting.*

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- X. Adjournment.** *A motion to adjourn the meeting was made by Todd Medendorp and supported by Mark Brouwer. The motion passed unanimously and the meeting adjourned at 8:30 a.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Submitted by:



Amanda Shyne
Recording Secretary

Date: 12/02/2024

Approved by:



Bernard Ayoola
Board Secretary

Date: 01/27/2025

2000/01/10