

Hope Academy of West Michigan Board of Directors
Approved Regular Meeting Minutes

Mission: *Hope Academy of West Michigan is a safe place for students to grow and achieve academic success.*

Date: April 22, 2024

Time: 7:00 AM

Place: Hope Academy of West Michigan
240 Brown St SE
Grand Rapids, MI 49507

- I. Call to Order and Roll Call.** *Barth Roberts called the meeting to order at 6:56 a.m.*
- A. **Board Members Present.** Barth Roberts, Mark Brouwer, and Dr. Bernard Ayoola.
- B. **Board Members Absent (with prior notice).** Barbara Foster.
- C. **Others Present.** Todd Medendorp, attending as member of the public; Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director of Business Office; Dr. Arthur Garner, School Principal; Joshua Barnhart, Assistant School Principal; Dr. Michele Sideman, FSU Representative and Amanda Shyne, Recording Secretary (joined at 7:29 a.m.).
- II. Public Comment* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Dr. Bernard Ayoola and supported by Mark Brouwer. The motion passed unanimously.*
- IV. Consent Calendar.**
- A. Approval of the March 25, 2024 Proposed Regular Meeting Minutes. *A motion to approve the March 25, 2024 Proposed Regular Meeting Minutes was made by Mark Brouwer and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
- V. Old Business.** *Michele Eddie will be in attendance at the May Board Meeting. Barbara Foster will resign before the May Board Meeting and a new treasurer will need to be elected.*
- VI. New Business.**
- A. Oath of Office – Todd Medendorp. *Todd Medendorp will take his Oath of Office at the next regularly scheduled Board Meeting that he is in attendance for.*
- B. Student Achievement.
1. Contract goals trend analysis and +3% each year PSAT 8/9 to PSAT 10 to SAT 11 (2019-2023). *Dr. Arthur Garner and Joshua Barnhart reviewed the provided handout with the Board. The Board will set goals for the 2024-2025 school year.*
- C. AMP Plan Update. *Dr. Heidi Cate reviewed the provided AMP Plan Update including the Lexia pilot for ML students.*

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- D. FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman summarized the provided May 2024 Board Communication.*
- E. Survey Feedback. *Dr. Heidi Cate reviewed the provided handout with the Board and discussed the need to implement a marketing plan which addresses areas of feedback received in the survey. Marketing proposals will be solicited and shared with the Board.*
- F. Enrollment Update. *Joshua Barnhart provided current enrollment numbers as well as current efforts to boost enrollment for the 2024-2025 school year.*
- G. 2024-2025 Annual Board Meeting Calendar. *A motion to approve the 2024-2025 Annual Board Meeting calendar was made by Mark Brouwer and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
- H. Reports. *Handouts provided prior to the meeting. There were no questions from the Board.*
 - 1. School Monthly Summary.
 - 2. Parent/Community Partners Update.
 - 3. DAN Updates.
- I. Integrity Educational Services Reports
 - 1. Financial Reports
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the March financial reports with the Board. A motion to approve the March check register was made by Dr. Bernard Ayoola and supported by Mark Brouwer. The motion passed unanimously.*
 - b. Draft 2024-2025 Budget. *There were no questions from the Board, the draft budget will be voted on at the May meeting*
 - c. Approve Record Retention Policy. *A motion to approve the Record Retention Policy was made by Barth Roberts and supported by Dr. Bernard Ayoola. The motion passed unanimously.*
 - 2. Human Resources Reports. *Leslie Cummings reported that Human Resources is recruiting for a couple non-instructional positions. Leslie reminded the Board that attendance at the May 9th Staff Appreciation event is appreciated.*

VII. Correspondence. *None.*

VIII. Extended Public Comment* (limited to non-agenda items only). *None.*

IX. Reconfirmation of Next Regular Meeting Date.

May 20, 2024 at 7:00 a.m.
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- X. Adjournment.** *A motion to adjourn the meeting was made by Mark Brouwer and supported by Dr. Bernard Ayoola. The motion passed unanimously and the meeting was adjourned at 8:04 a.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Submitted by:



Amanda Shyne
Recording Secretary

Date: 4/22/2024

Approved by:

Bernard Ayoola
Board Secretary

Date: 

