

**HOPE ACADEMY OF  
WEST MICHIGAN  
Kent County, Michigan**

Annual Financial Report

For the year ended June 30, 2013

**HOPE ACADEMY OF WEST MICHIGAN**  
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For the year ended June 30, 2013

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## **FINANCIAL SECTION**

## INDEPENDENT AUDITOR'S REPORT

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Phillip W. Saurman, CPA  
Mitchell C. Burgers, CPA  
Carla A. Grant, CPA  
Thomas C. Prince, CPA

November 4, 2013

The Board of Directors  
Hope Academy of West Michigan  
Grand Rapids, Michigan

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the major fund and the aggregate remaining fund information of Hope Academy of West Michigan (the "Academy") as of and for the year ended June 30, 2013, and related notes to the financial statements, which collectively comprise the Academy's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Hope Academy of West Michigan as of June 30, 2013, and the respective changes in financial position and budgetary comparison for the General Fund for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 6 through 10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Hope Academy of West Michigan's basic financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2013 on our consideration of Hope Academy of West Michigan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hope Academy of West Michigan's internal control over financial reporting and compliance.

*Hungerford, Aldwin, Nichols & Carter, P.C.*

Certified Public Accountants

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## **MANAGEMENT'S DISCUSSION AND ANALYSIS**



**HOPE ACADEMY OF WEST MICHIGAN**  
**Management's Discussion and Analysis**  
**June 30, 2013**

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As management of Hope Academy of West Michigan, we offer readers of the financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2013. We encourage readers to consider the information presented here in conjunction with Hope Academy of West Michigan's financial statements, which immediately follow this section.

**Overview of the Financial Statements**

This annual report consists of three parts: Management's Discussion and Analysis (this section), the Basic Financial Statements and Supplemental Information. The Basic Financial Statements include two kinds of statements that present different views of Hope Academy of West Michigan:

- The first two statements, the Statement of Net Position and the Statement of Activities, are *academy-wide financial statements* that provide both short-term and long-term information about Hope Academy of West Michigan's overall financial status.
- The remaining statements are *fund financial statements* that focus on individual parts of Hope Academy of West Michigan, reporting operations in more detail than the academy-wide statements.
  - ♦ *Governmental funds statements* tell how basic services such as regular and special education were financed in the short term as well as what remains for future spending.

The Basic Financial Statements also include Notes to Basic Financial Statements that explain the information in the Basic Financial Statements and provide more detailed data. Supplementary Information follows and includes individual fund schedules.

**Academy-wide Statements**

The academy-wide financial statements report information about Hope Academy of West Michigan as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of Hope Academy of West Michigan's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two academy-wide statements report Hope Academy of West Michigan's net position, and how they have changed. Net position - the difference between assets and liabilities - is one way to measure Hope Academy of West Michigan's financial health or position.

- Over time, increases or decreases in Hope Academy of West Michigan's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess Hope Academy of West Michigan's overall health, one should consider additional non-financial factors such as changes in pupil membership and the condition of the Academy's building and equipment.

In the academy-wide financial statements, Hope Academy of West Michigan's activities are presented as follows:

- *Governmental activities*: Hope Academy of West Michigan's basic services are included here, such as regular and special education, instructional support, administration, and food service. State aid finances most of these activities.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Management's Discussion and Analysis**  
**June 30, 2013**

**Condensed Academy-wide Financial Information**

The Statement of Net position provides financial information for Hope Academy of West Michigan as a whole.

	<b>2013</b>	<b>2012</b>
<b>Assets</b>		
Current assets	\$ 1,054,729	\$ 581,381
Net capital assets	254,651	191,579
<b>Total Assets</b>	<b>1,309,380</b>	<b>772,960</b>
<b>Liabilities</b>		
Current liabilities	492,896	547,089
<b>Net Position</b>		
Invested in capital assets	254,651	191,579
Unrestricted	561,833	34,292
<b>Total Net Position</b>	<b>\$ 816,484</b>	<b>\$ 225,871</b>

The results of the fiscal year's operations for Hope Academy of West Michigan as a whole are presented in the Statement of Activities, which shows the change in total net position for the year.

	<b>2013</b>	<b>2012</b>
<b>Program Revenues</b>		
Charges for services	\$ 196,150	\$ 633
Operating grants	793,425	253,666
<b>General Revenues</b>		
State school aid, unrestricted	2,655,311	1,952,699
Other	64,288	8,546
<b>Total Revenues</b>	3,709,174	2,215,544
<b>Expenses</b>		
Instruction	1,686,731	1,059,256
Supporting services	1,278,025	832,291
Food service	153,805	98,126
<b>Total Expenses</b>	3,118,561	1,989,673
Increase in net position	590,613	225,871
<b>Net Position - Beginning of Year</b>	225,871	—
<b>Net Position - End of Year</b>	<b>\$ 816,484</b>	<b>\$ 225,871</b>

**HOPE ACADEMY OF WEST MICHIGAN**  
**Management's Discussion and Analysis**  
**June 30, 2013**

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**Financial Analysis of the Academy as a Whole**

Hope Academy of West Michigan's financial position is the product of many factors. Unrestricted State aid revenue of \$2,655,311 was the result of a blended count of 372 full-time equivalent students in 2012-13.

Unrestricted state aid accounted for most of Hope Academy of West Michigan's revenue, contributing 72 percent of every dollar raised. Another 21 percent came from State and federal aid for specific programs and the remainder from fees charged for services, donations and miscellaneous sources.

Hope Academy of West Michigan's expenses are predominantly related to instructing students (54 percent). Instruction support, administration and operation and maintenance accounted for 41 percent of total costs. Food service expenses accounted for the remaining 5 percent of the total costs.

Total revenues surpassed expenses, increasing net position by \$590,613.

**Fund Financial Statements**

The fund financial statements provide more detailed information about Hope Academy of West Michigan's funds, focusing on its most significant or "major" fund (the General Fund) - not the Academy as a whole. Funds are accounting devices used to keep track of specific sources of funding and spending on particular programs.

Hope Academy of West Michigan utilizes only one kind of fund:

- *Governmental funds:* All of Hope Academy of West Michigan's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed, short-term view that helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance Academy programs. Because this information does not encompass the additional long-term focus of the academy-wide statements, additional information following the governmental funds' statements explain the relationship (or differences) between them.

**Financial Analysis of the Academy's Funds**

Hope Academy of West Michigan uses funds to record and analyze financial information. Hope Academy of West Michigan's funds are described as follows:

Major Fund

The General Fund is Hope Academy of West Michigan's primary operating fund. The General Fund had total revenues of \$3,507,767 and total expenditures of \$3,027,828. It ended the fiscal year with a fund balance of \$514,231.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Management's Discussion and Analysis**  
**June 30, 2013**

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Nonmajor Fund

Hope Academy of West Michigan operates one nonmajor Special Revenue Fund, for the food service program. Total revenues were \$201,407 and total expenditures were \$153,805. The ending fund balance was 47,602 at June 30, 2013.

**General Fund Budgetary Highlights**

Hope Academy of West Michigan revised the General Fund budget twice during the year. These budget amendments and the differences between budgeted and actual amounts were as follows:

- Changes made to reflect actual enrollment at the Academy. The Academy was paid on a blend of the fall and winter student count.
- Changes in the timing of when federal funds were expended. The expenditures and corresponding revenue were delayed until July and August of 2012.
- Changes in the availability of when federal funds and state categorical funds were available for spending.
- The Academy's final budget for the General Fund anticipated revenues would exceed expenditures by \$325,287, the actual results for the year show a \$479,939 increase for the fiscal year.
- Actual revenues were \$172,281 higher than expected, due mainly to the timing of when Section 31a and Title 1a funds were spent.
- Actual expenditures were \$17,629 over budget, primarily as a result of spending the Section 31a and Title 1a funds for added needs and instructional staff services. There was also a transfer of expenses into central purchases from operation and maintenance services.

**Capital Asset and Debt Administration**

Capital Assets

At June 30, 2013, Hope Academy of West Michigan had invested a total of \$334,112 in furniture and equipment. More detailed information about capital assets can be found in Note D in the Notes to Basic Financial Statements.

The net book value of capital assets at June 30, 2013 are as follows:

Furniture and equipment	<u>\$ 254,651</u>
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Long-term Debt

The Academy had no long-term debt during, or at, the year ended June 30, 2013.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Management's Discussion and Analysis**  
**June 30, 2013**

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**Factors Bearing on the Academy's Future**

At the time these financial statements were prepared and audited, Hope Academy of West Michigan was aware of the following existing circumstances that could significantly affect its financial health in the future:

The Academy anticipates a decrease in the enrollment compared to the previous fiscal year.

Expansion of the number of charter schools and reduction in number of overall students may reduce the number of students attending.

The uncertainty of the State's fiscal climate.

Additional State grant dollars will be available for preschool education.

**Contacting the Academy's Financial Management**

This financial report is designed to provide Hope Academy of West Michigan's parents, citizens, customers, investors and creditors with a general overview of the Academy's finances and to demonstrate the Academy's accountability for the money it receives. If you have questions about this report or need additional information, contact the Superintendent's Office, Hope Academy of West Michigan, 3330 36<sup>th</sup> Street SE., Grand Rapids, Michigan 49512.

## **BASIC FINANCIAL STATEMENTS**

**HOPE ACADEMY OF WEST MICHIGAN**  
**Statement of Net Position**  
**June 30, 2013**

	Governmental Activities
<b>Assets</b>	
Cash equivalents (Note B)	\$ 318,918
Accounts receivable	5,844
Due from other governmental units (Note C)	670,613
Prepaid expenditures	59,354
Capital assets being depreciated, net (Note D)	254,651
<b>Total Assets</b>	<b>1,309,380</b>
<b>Liabilities</b>	
Accounts payable	150,595
Due to other governmental units	14,391
Salaries and benefits payable	209,942
Unearned revenue	39,366
Loan payable (Note E)	78,602
<b>Total Liabilities</b>	<b>492,896</b>
<b>Net Position</b>	
Invested in capital assets	254,651
Restricted :	
Food service	47,602
Unrestricted	514,231
<b>Total Net Position</b>	<b>\$ 816,484</b>

See accompanying notes to basic financial statements.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Statement of Activities**  
**For the year ended June 30, 2013**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants	
<b>Governmental Activities</b>				
Instruction	\$ 1,686,731	\$ -	\$ 788,168	\$ (898,563)
Supporting services	1,278,025	-	-	(1,278,025)
Food service	153,805	196,150	5,257	47,602
<b>Total Governmental Activities</b>	<b>\$ 3,118,561</b>	<b>\$ 196,150</b>	<b>\$ 793,425</b>	<b>(2,128,986)</b>
<b>General Revenues</b>				
State school aid, unrestricted				2,655,311
Other				64,288
<b>Total General Revenues</b>				<b>2,719,599</b>
<b>Change in Net Position</b>				<b>590,613</b>
<b>Net Position - Beginning of Year</b>				<b>225,871</b>
<b>Net Position - End of Year</b>				<b>\$ 816,484</b>

See accompanying notes to basic financial statements.



**HOPE ACADEMY OF WEST MICHIGAN**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2013**

<b>Assets</b>	<u>General</u>	<u>Nonmajor</u>	<u>Total</u>
Cash equivalents (Note B)	\$ 318,918	\$ -	\$ 318,918
Accounts receivable	5,844	-	5,844
Due from other governmental units (Note C)	623,011	47,602	670,613
Prepaid expenditures	59,354	-	59,354
<b>Total Assets</b>	<u>\$ 1,007,127</u>	<u>\$ 47,602</u>	<u>\$ 1,054,729</u>
 <b>Liabilities and Fund Balances</b>			
<b>Liabilities</b>			
Accounts payable	\$ 150,595	\$ -	\$ 150,595
Due to other governmental units	14,391	-	14,391
Salaries and benefits payable	209,942	-	209,942
Unearned revenue	39,366	-	39,366
Loan payable (Note E)	78,602	-	78,602
<b>Total Liabilities</b>	<u>492,896</u>	<u>-</u>	<u>492,896</u>
<b>Fund Balances (Note A)</b>			
Nonspendable	59,354	-	59,354
Restricted	-	47,602	47,602
Unassigned	454,877	-	454,877
<b>Total Fund Balances</b>	<u>514,231</u>	<u>47,602</u>	<u>561,833</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 1,007,127</u>	<u>\$ 47,602</u>	<u>\$ 1,054,729</u>

See accompanying notes to basic financial statements.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Reconciliation of Total Governmental Fund Balances to**  
**Net Position of Governmental Activities**  
**June 30, 2013**

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<b>Total governmental fund balances</b>	\$ 561,833
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of assets is \$334,112 and accumulated depreciation is \$79,461.	<u>254,651</u>
<b>Total net position - governmental activities</b>	<u><u>\$ 816,484</u></u>

See accompanying notes to basic financial statements.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Statement of Revenues, Expenditures and**  
**Changes in Fund Balances**  
**Governmental Funds**  
**For the year ended June 30, 2013**

	General	Nonmajor	Total
<b>Revenues</b>			
Local sources	\$ 64,288	\$ -	\$ 64,288
State sources	2,860,457	3,527	2,863,984
Federal sources	461,574	1,730	463,304
Interdistrict sources	121,448	196,150	317,598
<b>Total Revenues</b>	<b>3,507,767</b>	<b>201,407</b>	<b>3,709,174</b>
<b>Expenditures</b>			
Current:			
Instruction	1,708,026	-	1,708,026
Supporting services	1,319,802	-	1,319,802
Food service	-	153,805	153,805
<b>Total Expenditures</b>	<b>3,027,828</b>	<b>153,805</b>	<b>3,181,633</b>
<b>Net Change in Fund Balances</b>	<b>479,939</b>	<b>47,602</b>	<b>527,541</b>
<b>Fund Balances, Beginning of Year</b>	<b>34,292</b>	<b>-</b>	<b>34,292</b>
<b>Fund Balances, End of Year</b>	<b>\$ 514,231</b>	<b>\$ 47,602</b>	<b>\$ 561,833</b>

See accompanying notes to basic financial statements.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Reconciliation of the Statement of Revenues, Expenditures**  
**and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**For the year ended June 30, 2013**

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**Net change in fund balances - total governmental funds** \$ 527,541

Amounts reported for governmental activities in the Statement of Activities  
are different because:

Governmental funds report capital outlays as expenditures. However, in  
the Statement of Activities, the cost of these assets is capitalized and  
allocated over their estimated useful lives as depreciation expense.  
This is the amount by which capital outlays exceeded depreciation  
in the current period:

	\$	113,600	
Capital outlays			
Depreciation expense		(50,528)	
		63,072	

**Total changes in net position - governmental activities** \$ 590,613

**HOPE ACADEMY OF WEST MICHIGAN**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual**  
**For the year ended June 30, 2013**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Local sources	\$ 38,024	\$ 65,855	\$ 64,288	\$ (1,567)
State sources	2,776,406	2,753,761	2,860,457	106,696
Federal sources	478,137	515,870	461,574	(54,296)
Interdistrict sources	-	-	121,448	121,448
<b>Total Revenues</b>	<u>3,292,567</u>	<u>3,335,486</u>	<u>3,507,767</u>	<u>172,281</u>
<b>Expenditures</b>				
Current:				
Instruction:				
Basic programs	1,274,990	1,385,015	1,339,806	45,209
Added needs	557,594	312,574	368,220	(55,646)
Supporting services:				
Pupil services	101,111	121,826	118,372	3,454
Instructional staff services	10,000	16,607	37,234	(20,627)
General administrative services	271,677	239,549	233,085	6,464
School administrative services	233,637	195,026	195,366	(340)
Business services	111,003	93,208	92,096	1,112
Operation and maintenance services	471,813	529,041	475,212	53,829
Pupil transportation services	50,063	16,330	16,000	330
Central services	42,500	46,561	99,568	(53,007)
Pupil accounting	27,131	54,462	52,869	1,593
<b>Total Expenditures</b>	<u>3,151,519</u>	<u>3,010,199</u>	<u>3,027,828</u>	<u>(17,629)</u>
<b>Excess Of Revenues Over Expenditures</b>	<u>141,048</u>	<u>325,287</u>	<u>479,939</u>	<u>154,652</u>
<b>Other Financing Sources (Uses)</b>				
Transfers out	(25,397)	-	-	-
<b>Net Change in Fund Balances</b>	115,651	325,287	479,939	154,652
<b>Fund Balances, Beginning of Year</b>	<u>34,292</u>	<u>34,292</u>	<u>34,292</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 149,943</u>	<u>\$ 359,579</u>	<u>\$ 514,231</u>	<u>\$ 154,652</u>

See accompanying notes to basic financial statements.

## **NOTES TO BASIC FINANCIAL STATEMENTS**

**HOPE ACADEMY OF WEST MICHIGAN**  
**Notes to Basic Financial Statements**  
**June 30, 2013**

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## **Note A – Summary of Significant Accounting Policies**

Hope Academy of West Michigan received its charter under Public Act 416 of 1994 from Ferris State University. As part of the chartering process, Hope Academy of West Michigan filed Articles of Incorporation with the Michigan Department of Commerce. According to the contract with Ferris State University, Hope Academy of West Michigan is to act exclusively as a governmental agency, and is not to undertake any action inconsistent with its status as an entity authorized to receive state school aid funds pursuant to the State Constitution. Under this contract, Ferris State University provides certain services to Hope Academy of West Michigan including approval of Hope Academy of West Michigan's operating plan, monitoring compliance with provisions of the charter contract and the selection of members for the Board of Directors. Ferris State University is paid 3% of State Aid payments received by Hope Academy of West Michigan for such services.

The Academy is governed by a Board of Directors consisting of seven members approved by Ferris State University and administered by a Principal who is appointed by the aforementioned Board. The Academy provides educational services for approximately 402 full-time students as specified by state statute and Board of Directors policy. These services include secondary education, special education, community services, food service and general administrative services.

The Board of Directors of the Academy has entered into a management agreement (the "agreement") with Integrity Educational Services (hereinafter referred to as "IES") which requires IES to provide management and operational services (including the educational program, human resources, administration, operations and maintenance and accounting) to the Academy. The agreement took effect July 1, 2011.

The financial statements of Hope Academy of West Michigan (the "Academy") have been prepared in conformity with accounting principles generally accepted in the United States of America as applicable to school districts. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The Academy's significant accounting policies are described below.

### **1. The Reporting Entity**

The financial reporting entity consists of a primary government and its component units. The Academy is a primary government because it is a special-purpose government that has a separately appointed governing body, is legally separate and is fiscally independent of other state or local governments. Furthermore, there are no component units combined with the Academy for financial statement presentation purposes, and the Academy is not included in any other governmental reporting entity. Consequently, the Academy's financial statements include the funds of those organizational entities for which its governing board is financially accountable.

### **2. Academy-wide and Fund Financial Statements**

**Academy-wide Financial Statements** - The academy-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) present financial information about the Academy as a whole. The reported information includes all of the nonfiduciary activities of the Academy. The Academy does not allocate indirect costs and, for the most part, the effect of interfund activity has been removed. These statements are to distinguish between the *governmental* and *business-type activities* of the Academy. *Governmental activities*

**HOPE ACADEMY OF WEST MICHIGAN**  
**Notes to Basic Financial Statements**  
**June 30, 2013**

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normally are supported by taxes and intergovernmental revenues, and are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. The Academy does not have any *business-type activities*.

The Statement of Net Position is reported on the full accrual, economic resource basis, which recognizes all long-term assets as well as all long-term debt and obligations. The Academy's net position is reported in three parts: invested in capital assets, restricted net assets, and unrestricted net assets.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Unrestricted state aid, interest earnings and other items not included among program revenues are reported instead as *general revenues*.

Major individual governmental funds are reported as separate columns in the fund financial statements. The General Fund is the Academy's only major fund. The Food Service Special Revenue Fund is the Academy's only nonmajor fund.

**Fund Financial Statements** – Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Fund level statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances. The Balance Sheet reports current assets, current liabilities and fund balances. The Statement of Revenues, Expenditures and Changes in Fund Balances reports on the sources and uses of current financial resources. This differs from the economic resources measurement focus used to report at the academy-wide level. Reconciliations between the two sets of statements are provided in separate schedules.

Revenues are recognized when susceptible to accrual; i.e., both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Academy considers revenues to be available if they are collected within 60 days after the end of the current fiscal period. Expenditures are generally recorded when the liability is incurred, if they are paid within 60 days after the end of the current fiscal period. The exception to this general rule is that principal and interest on long-term debt is recognized when due.

Revenues susceptible to accrual are state aid, federal and interdistrict revenues and investment income. Other revenues are recognized when received. Unearned revenue arises when potential revenue does not meet both the measurable and available criteria for recognition in the current period. Unearned revenue also arises when resources are received by the Academy before it has a legal claim to them, as when grant monies are received prior to the incurrence of the qualifying expenditures.

### **3. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

Academy-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the grantor or provider have been met.



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**Notes to Basic Financial Statements**  
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The State of Michigan utilizes a foundation allowance approach, which provides for a specific annual amount of revenue per student based on a state-wide formula. The foundation allowance is funded from a combination of state and local sources. Revenues from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The State portion of the foundation is provided from the State's School Aid Fund and is recognized as revenues in accordance with state law and accounting principles generally accepted in the United States of America.

### **Governmental Funds**

Governmental funds are those funds through which most academy functions typically are financed. The acquisition, use, and balances of an academy's expendable financial resources and the related current liabilities are accounted for through governmental funds.

*General Fund*—The General Fund is the general operating fund of an academy. It is used to account for all financial resources, except those required to be accounted for in another fund. Included are all transactions related to the current operating budget.

*Special Revenue Funds*—Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

*School Service Funds*—School Service Funds are used to segregate, for administrative purposes, the transactions of a particular activity from regular revenue and expenditure accounts. An academy maintains full control of these funds. The School Service Fund maintained by the Academy is the Food Service Special Revenue Fund.

When both restricted and unrestricted resources are available for use, it is the Academy's policy to use restricted resources first, then unrestricted as they are needed.

#### **4. Budgets and Budgetary Accounting**

State of Michigan Public Act 621 (the Uniform Budgetary and Accounting Act) requires that the General Fund of an academy be under budgetary control and that both budgeted and actual financial results do not incur a deficit. Hope Academy of West Michigan has also adopted a budget for its Special Revenue Fund. An academy's General Appropriations Resolution (the "budget") must be adopted before the beginning of each fiscal year. No violations (dollar deviations) from an academy's budget may occur without a corresponding amendment to the budget. An academy has the ability to amend the budget provided that the amendment is prior to the occurrence of the deviation and prior to the fiscal year-end. An academy may also permit the chief administrative or fiscal officer to execute transfers between line items, within defined dollar or percentage limits, without prior approval of the Board of Directors. Expenditures may not legally exceed budget appropriations at the function level. All appropriations lapse at the end of the fiscal year.

Hope Academy of West Michigan utilizes the following procedures in establishing the budgetary data reflected in the financial statements:

- IES establishes proposed operating budgets for the ensuing fiscal year.
- Preliminary operating budgets are submitted to the Board of Directors by IES. These budgets include proposed expenditures and the means of financing them.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Notes to Basic Financial Statements**  
**June 30, 2013**

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- After the budgets are finalized, the Board of Directors adopts an appropriations resolution setting forth the amount of the proposed expenditures and the sources of revenue to finance them.
- The original General Fund budget was amended during the year in compliance with State of Michigan Public Act 621 (the Uniform Budgetary and Accounting Act).
- Budgets for the General and Special Revenue Funds were adopted on the modified accrual basis of accounting, which is consistent with accounting principles generally accepted in the United States of America.

**5. Encumbrances**

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budget integration in the governmental funds. There were no substantial encumbrances outstanding at year end.

**6. Investments**

Investments are recorded at fair value, based on quoted market prices, or estimated fair value. Investment income is composed of interest and net changes in the fair value of applicable investments.

**7. Capital Assets**

Capital assets, which may include land, land improvements, buildings, vehicles and furniture and equipment, are reported in the academy-wide financial statements. Assets having a useful life in excess of one year, and whose costs exceed \$1,000, are capitalized. Capital assets are stated at historical cost or estimated historical cost where actual cost information is not available. Donated capital assets are stated at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of an asset or materially extend an asset's useful life are not capitalized. Improvements are capitalized and depreciated over the remaining useful life of the related assets.

Furniture and equipment are depreciated using the straight-line method over the following estimated useful lives:

Furniture and equipment	3-5 years
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**8. Net Position**

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition or construction of those assets. Net position is reported as restricted when there are limitations imposed on their use either through legislation or through external restrictions imposed by creditors, grantors, laws or regulations from other governments.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Notes to Basic Financial Statements**  
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## **9. Fund Balance**

The Academy has adopted Governmental Accounting Standards Board (GASB) Statement No. 54, “*Fund Balance Reporting and Governmental Fund Type Definitions*”. The stated objective of GASB Statement No. 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds, detailed as follows:

- Nonspendable – resources that cannot be spent because they are either (a) not in spendable form (inventories and prepaid amounts) or (b) legally or contractually required to be maintained intact (the principal of a permanent fund).
- Restricted – resources that cannot be spent because of (a) constraints externally imposed by creditors (debt covenants), grantors, contributors, or laws or regulations or (b) imposed by law through constitutional provisions or enabling legislation and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation.
- Committed – resources that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision-making authority (Board of Directors). Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified uses by taking the same type of action it employed to previously commit those amounts.
- Assigned – resources that are constrained by the government’s *intent* to be used for specific purposes, but are neither restricted nor committed. Intent should be expressed by (a) the governing body itself or (b) a body or official to which the governing body has designated the authority to assign amounts to be used for specific purposes.
- Unassigned – unassigned fund balance is the residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

As Hope Academy of West Michigan has not established a policy for its use of unrestricted fund balance amounts, it considers that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

## **10. Interfund Activity**

Flows of cash from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers between governmental funds are eliminated in the Statement of Activities. Interfund transfers in the fund financial statements are reported as other financing sources/uses.

## **11. Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Notes to Basic Financial Statements**  
**June 30, 2013**

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**Note B – Cash Equivalents**

The State of Michigan allows a political subdivision to authorize its Treasurer or other chief fiscal officer to invest surplus funds belonging to and under the control of the entity as follows:

- Bonds, securities, and other obligations of the United States, or an agency or instrumentality of the United States.
- Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the financial institution is a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and that maintains a principal office or branch office located in this state under the laws of this state or the United States.
- Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of the purchase.
- United States or federal obligation repurchase agreements.
- Banker’s acceptances of United States Banks.
- Mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.
- Surplus funds investment pools.

**Cash Equivalents**

Depositories actively used by the Academy during the year are detailed as follows:

1. Fifth Third Bank

Balances at June 30, 2013 related to cash equivalents and deposits are detailed in the Basic Financial Statements as follows:

Cash equivalents	<u><u>\$318,918</u></u>
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Cash equivalents consist of bank checking accounts.

*Custodial credit risk as related to cash equivalents*

Custodial credit risk is the risk that in the event of bank failure, the Academy’s cash equivalents may not be returned to the Academy. Protection of Academy cash equivalents is provided by the Federal Deposit Insurance Corporation. At year end, the carrying amount of the Academy’s cash equivalents was \$318,918 and the bank balance was \$400,298. Of the bank balance, \$250,000 was covered by federal depository insurance and \$150,298 was uninsured and uncollateralized.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Notes to Basic Financial Statements**  
**June 30, 2013**

**Note C – State School Aid**

On March 15, 1994, the voters of the State of Michigan approved Proposal A, which increased the State Sales and Use Tax rates from 4% to 6% and established a State Education Tax at a rate of 6 mills on all property, except that which is exempt by law from ad valorem property taxes, and dedicated the additional revenues generated to Michigan school districts.

These additional State revenues pass through to Michigan schools in the form of a per pupil "Foundation Allowance" paid on a "blended count" of Academy pupil membership in September, 2012 and February, 2013. The 2012-13 "Foundation Allowance" for Hope Academy of West Michigan was \$7,026 for 372 "Full Time Equivalent" students, generating \$2,776,627 in State aid payments to the Academy of which \$498,718 was paid to the Academy in July and August, 2013 and included in "Due From Other Governmental Units" of the General Fund.

**Note D – Capital Assets**

Capital asset activity for the year ended June 30, 2013 was as follows:

	<b>Balances July 1, 2012</b>	<b>Additions</b>	<b>Deductions</b>	<b>Balances June 30, 2013</b>
Capital assets being depreciated:				
Furniture and equipment	\$ 220,512	\$ 113,600	\$ —	\$ 334,112
Less accumulated depreciation for:				
Furniture and equipment	28,933	\$ 50,528	\$ —	79,461
<b>Net Capital Assets</b>	<b>\$ 191,579</b>			<b>\$ 254,651</b>

Depreciation expense was charged to Academy activities as follows:

Governmental activities:	
Instruction	\$ 38,921
Supporting services	11,607
	<b>\$ 50,528</b>

**Note E – Short-term Debt**

On July 20, 2011, the Academy borrowed \$418,700 in anticipation of State school aid (interest at 5.0%). The loan was repaid on August 22, 2012. On August 20, 2012, the Academy borrowed \$425,000 in anticipation of State school aid (interest at 2.95%). The outstanding balance of the note at June 30, 2013 was \$78,602. The loan is to be repaid in full on August 20, 2013. Interest on the loan was \$8,218 for the fiscal year.

**HOPE ACADEMY OF WEST MICHIGAN**  
**Notes to Basic Financial Statements**  
**June 30, 2013**

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**Note F – Operating Lease**

On August 11, 2011, Hope Academy of West Michigan entered into a two year operating lease agreement with Wedgwood Christian Services (the “Agency”) for the rental of the “School Building” located at 240 Brown Street SE, Grand Rapids, Michigan, at an annual fee of \$375,000 (\$31,250 per month payable in advance). This fee will be reviewed quarterly and may be reduced as mutually agreed upon. Annual rent paid in 2012-13 totaled \$333,016. The Academy also agreed to pay the Agency an Annual Technology Fee of \$40,000 (\$3,333 per month payable in advance). The \$40,000 was paid during the 2012-13 fiscal year.

**Note G– Retirement Plan**

Staff of Hope Academy are employees of Integrity Education Services (IES). The Academy reimburses to IES a 50% match up to 6% of each employee’s salary to a qualified 401(k) plan. Contributions for the years ended June 30, 2013 and 2012 totaled \$25,137 and \$11,482, respectively.

**Note H – Risk Management**

The Academy is exposed to various risks of loss related to general liability. Commercial insurance policies to cover certain risks of loss have been obtained. There have been no significant reductions in insurance coverage during the 2012-13 fiscal year, and claims did not exceed coverage less retained risk deductible amounts during the fiscal year.

**Note I – Stewardship, Compliance and Accountability**

The following Academy funds had actual expenditures exceed final budgeted expenditures for the year ended June 30, 2013, as follows:

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>General Fund</b>			
Instruction:			
Added needs	\$ 312,574	\$ 368,220	\$ 55,646
Supporting services:			
Instructional staff services	16,607	37,234	20,627
School administrative services	195,026	195,366	340
Central services	46,561	99,568	53,007

## **SUPPLEMENTARY INFORMATION**

**NONMAJOR GOVERNMENTAL FUND**



**HOPE ACADEMY OF WEST MICHIGAN**  
**Food Service Special Revenue Fund**  
**Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual**  
**For the year ended June 30, 2013**

	Budget	Actual	Variance
<b>Revenues</b>			
State sources	\$ -	\$ 3,527	\$ 3,527
Federal sources	-	1,730	1,730
Interdistrict sources	194,889	196,150	1,261
<b>Total Revenues</b>	<u>194,889</u>	<u>201,407</u>	<u>6,518</u>
<b>Expenditures</b>			
Current:			
Food service	174,878	153,805	21,073
<b>Net Change in Fund Balances</b>	<u>20,011</u>	<u>47,602</u>	<u>27,591</u>
<b>Fund Balances, Beginning of Year</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 20,011</u>	<u>\$ 47,602</u>	<u>\$ 27,591</u>